



## Interagency Council of Brevard

### Meeting Minutes

**Date:** September 11, 2013

**Meeting held at:** Brevard Achievement Center, Rockledge

**Attendees:** Kimberly Bane, Donald Blair, Zoe Conover, Jennifer Duros, Sherrie Fries, Jack Giordano, Lori Goodwin, Robert Gramolini, Kathy Lowe, Heather Mack, Kristin Malfara ,CJ Miles, David O'Brien, Karen Orosz, Cathy Osaisai, Laura Pichardo, Vivian Rodriguez, Mariann Sampieri, Brandon Scaglione, Lynda Schuchert, Jennifer Secor, Patty Smith, Heather Theobald, Maria Trieste, Jim Watson, Cindy Wickham, Jacqueline Yearby

**Minutes taken by:** Robert Gramolini

**Welcome and Introduction:** Lynda Schuchert opened the meeting followed by introductions

**Mission Statement:** Read by Jennifer Duros.

**Reviewed last month's minutes:** Robert Gramolini reviewed the August meeting minutes. Changes were made and approved.

1. Under the Treasurer's report, change the end of October 2013 to September 2013 when the \$1500 mini-grant money from Project Ten Connect has to be spent.
2. On Page 2 where Kathy discussed the ICB Meeting Attendance Data Sheet, change "on a monthly basis" to "at the end of May of each year."

**Treasurer's Report:** Kathy provided the financial report noting a balance of \$2271.64. Kathy discussed spending some of the money to print the new updated Spectrum of Services which has been edited and re-edited. They are looking for ways to get the large posters printed again at some point.

**Order of new business:**

- Heather Theobald asked for updated input for the ICB poster of information she is working on. She has added a couple of new agencies.
- Heather also brought copies of the Transition Fair flyers for ICB members to hand out. Patty Smith and Jackie Yearby offered to take copies to the schools in Palm Bay.

## **Task Force break out sessions:**

### **- Transition task force**

- The Central Brevard Transition Fair will be held at the School Board in Viera on Friday, October 18<sup>th</sup> from 9 to 12 pm. See Kathy Lowe if you need to sign up for a table and also let her know how many people from your agency that will be attending. Panera and Starbucks from Viera will be donating pastry and coffee. Thanks to Sherrie Fries for coordinating that.
- Tentative dates for the north and south Transition Fairs have been set pending confirmation from the schools. The north fair will be held at Titusville High on Tuesday, February 4, 2014 and the south fair will be held on Thursday, February 13, 2014 at Palm Bay High School.
- Laura Pichardo is setting up speakers for the February fairs that will discuss Guardianship.
- Jennifer Secor mentioned that she would check with Don Hendricks from WIPA to see if he was available for the fairs to set up a table to discuss Social Security and employment benefits.

### **- Employment task force**

- Jennifer Secor discussed that October is National Disability Awareness Month. The Employment Task Force is working with Brevard Workforce to set up the Mobile unit at BAC in Rockledge on October 24<sup>th</sup> from 8 am to 2 pm. They will be looking for volunteers for the 24<sup>th</sup> to help clients to sign up for the services that Workforce provides. Clients will be asked to pre-register for the program via *Sign up Genius*. The group will be working on creating a flyer which will be e-mailed out to ICB members with a link to the website so they can sign them up. Two other dates will be set up for the north and south parts of the county. Easter Seals has offered to host the Mobile unit at their location for the south part of the county. Flyers will be made available for the October 18<sup>th</sup> Transition Fair in Viera.

### **- Announcements:**

- Space Coast Center for Independent Living is hosting a Diversability Festival and 5k on Saturday, October 5<sup>th</sup> at Wickham Park in Melbourne. For information, contact them at 321-633-6011
- The Employee Network of Central Florida is hosting an Employment Awards Celebration at Holmes Regional Hospital in Melbourne on October 3<sup>rd</sup> from 2-4 pm for Employees with disabilities that have been working for over one year. Contact Mary Jane Wysocki if you have someone that you would like to register. They will receive a certificate. Supervisors are encouraged to attend with their employees to present individual awards.

**Next Meeting:** Scheduled for Wednesday, October 9<sup>th</sup> at Easter Seals at 6050 Babcock St. SE Suite 18 in Palm Bay