



## ***Interagency Council of Brevard***

### ***Meeting Minutes***

**Date:** May 13, 2015

**Meeting held at:** Career Source of Brevard, Palm Bay

**Attendees:** Zoe Conover, Emily DeWoody, Sherrie Fries, Kelly Gifford, Jack Giordano, LeeAnne Ireland, Terry Matson, C.J. Miles, Laura Pichardo, Sharon Reed, Sandy Reid, Mariann Sampieri, Lynda Schuchert, Heather Theobald, Jim Watson, Michael Watson, Mallory White, Cindy Wickham, Tom Wilson, Jacqueline Yearby, Tabitha Ramminger, Beth Forner

**Minutes taken by:** Emily DeWoody, Secretary

**Welcome and Introduction:** Terry Matson opened the meeting and followed with introductions.

**Mission Statement:** Read by Jackie Yearby

**Reviewed last month's minutes:** Emily DeWoody reviewed the April minutes.

**Treasurer's Report:** Terry Matson reported the current balance of \$2,616.19.

#### **Conference Preparation:**

- Conference will run from 8:00-1:00.
  - 8:00-8:45 Registration/Vendors
  - 8:45-9:30 Keynote/speakers
  - 9:45-10:25 Session 1
  - 10:30-11:10 Session 2
  - 11:15-11:55 Session 3
  - 12:00-12:45 Vendors
  - 12:45-1:00 Door Prizes
- Possible speakers to start the conference are Dr. Bobersky and Dr. Fontan.
- Save the date postcards will be prepared to hand out at registration in August.
- Title: START with the End in Mind
- Terry will meet with Ashley McGrath, potential keynote speaker.

- Mallory White created a Facebook page:  
<http://www.facebook.com/STARTBrevard>
- Mallory White will be working with the Assistant Principal at Viera High School to get volunteers for the conference.
- Breakout session ideas:
  - What are CBI's
  - Access Points (Mallory White)
  - Graduation Requirements
  - APD
  - VR
  - Compliance
  - IEP/504's
  - Early Steps/VPK
  - Transition Programs - BLAST, LEAP, Project Search
  - Organizational tools for parents
  - Employment - BAC, Teriyaki Madness
  - AFLS - Tabitha Ramminger - Job Readiness Scales
  - Guardianship
  - Parent-to-Parent
  - Medical Options
  - Bullying
  - Sexuality - Kim Spence
  - Assistive Technology/LATS team – to provide a core vocabulary board?
  - UCF/UNF programs/college opportunities
  - Social Security/Medicaid
  - Behavior - Andrew Houvouras
  - Project Lifesaver
  - Health Resources Available in the Community - Jan Borowski, Pediatrics of Brevard
  - Think Tank breakout sessions: jobs, housing and transportation
- Jackie Yearby suggested using a volunteer to have “5 minute” cards to keep presenters on time.
- Mallory White will get student volunteers to provide tech support.
- Presenters will need to bring a laptop and flash drive.
- There are 15 rooms per wing.
- The team discussed providing a flash drive with all of the power points, to be given out at the end of the conference. (Also include a list of acronyms.)
- Things to accomplish by the end of the June meeting:
  - Save the date cards

- Presenter invitations
- Finalize committees
- Logo (Mallory White and Terry Matson will work on this)
- List of Vendors/Invite to vendors
- Registration will be done on Eventbrite
- Committees:
  - Registration - Chair, Cindy Wickham
    - Members: Kelly Gifford, Rosemary Pardey, Sharon Reed, C.J. Miles
  - Public Relations/Marketing - Chair, Heather Theobald
    - Members: Nancy Watkins, Sherrie Fries, Tom Wilson, Mariann Sampieri
  - Vendors/Agencies - Chairs, David O'Brien and Terry Matson
    - Members: Robert Gramolini, Mary Cancel, Sandy Reid, LeeAnne Ireland, Tabitha Ramminger, Jack Girodano
  - Sessions – Chair, Terry Matson
    - Members: Zoe Conover, Emily DeWoody, Linda Schuchert, Jackie Yearby, Laura Pichardo
  - Volunteers - Chair, Mallory White

**Next Meeting:** June 10 at Brevard Public Schools – Educational Services Facility (ESF), 2700 Judge Fran Jamieson Way, Viera; Pod 4, Room 402N – FDLRS Library

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