



## Meeting Minutes

**Date:** May 14, 2014

**Meeting held at:** Goodwill Industries of Central Florida, 2245 Coastal Lane, West Melbourne, FL 32904

**Attendees:** Donald Blair, Zoe Conover, Emily DeWoody, Jennifer Duros, Sherrie Fries, Jack Giordano, Lori Goodwin, Robert Gramolini, LeeAnne Ireland, Kathy Lowe, Rhonda McConnell, C.J. Miles, Karen Orosz, Cathy Osaisai, Rosemary Pardey, Laura Pichardo, Mariann Sampieri, Lynda Schuchert (remote), Patty Smith, Heather Theobald, Nancy Watkins, Jim Watson (remote), Cindy Wickham, Tom Wilson, Tricia Woods, and Jacqueline Yearby.

**Welcome and Introduction:** Jennifer Duros and Lynda Schuchert (remote) opened the meeting followed by introductions.

**Mission Statement:** Read by Jennifer Duros.

**Review of Meeting Minutes:** Tricia Woods reviewed the April minutes. A motion to approve the minutes was made by Cindy Wickham and seconded by Kathy Lowe. The minutes were approved.

**Financial Report:** Kathy Lowe provided the Financial Report noting a balance of \$1846.12 as of May 2014.

### **Order of New Business:**

- ICB meeting dates were discussed with a proposal to change from 10 meetings to 8 meetings per year. We would not have meetings in June, July, August or December. In 2014-2015, special meetings would be held in January, February and April 2015. Cindy Wickham reviewed the resulting changes in the ICB Bylaws and Host Schedule due to the above proposal.
  - o A motion to approve this was made by Jim Watson and seconded by Nancy Watkins. The eight ICB meeting dates, updated ICB By-Laws and revised 2014-2015 Host Schedule were approved.
- The Nominations Committee (Kathy Lowe, Heather Theobald, and Cindy Wickham) proposed the following nominations for the 2014-2016 slate of officers:
  - o Chair – LeeAnne Ireland
  - o Vice Chair – Jackie Yearby
  - o Recorder/Secretary – Emily DeWoody

Active members will vote on a ballot in June and the new officers will be installed in September.

- **Transition Task Force**
  - o The next Transition Fair will be held on October 24, 2014 in conjunction with the ESE Parent Connection meeting at the ESF – Educational Services Facility (2700 Judge Fran Jamieson Way, Viera). Jackie Yearby will be speaking on how to be a parent advocate for your child. The parents who attend will receive a notebook for organizing important educational information about their child.
  - o Kathy Lowe introduced a new ICB banner to be used at Transition Fairs. The ICB members voted on the design. Money from the Brevard Schools Foundation fund that was donated to Kathy’s programs will be used to purchase the banner.
- **Employment Task Force**
  - o The task force discussed the possibility of having an employment mobile unit in the north area, at Searstown Mall, since the south option did not work out. They spoke with Jim Watson who reported that the mobile bus is being decommissioned, but Career Source still has the ability to be mobile. He provided the task force with the contact number for the north area Career Source. Some possible dates include September 17<sup>th</sup> or 24<sup>th</sup>.

**Announcements**

- Karen Neidlinger, Goodwill Job Coordinator, provided the ICB members with a calendar of services provided at the new job center in West Melbourne.
- The Fair Housing Continuum is looking for free office partitions.

**Next Meeting**

- DATE/TIME: June 11<sup>th</sup> at 9:00 AM
- WHERE: Brevard Workforce, 295 Barnes Blvd., Rockledge
- HOST: Brandon Scaglione of the Space Coast Center for Independent Living