



## Meeting Minutes

**Date:** March 12, 2014

**Meeting held at:** Goodwill Industries, 4851 US Highway 1, Rockledge, FL 32955

**Attendees:** Zoe Conover, Sandy Cordova, Emily DeWoody, Jennifer Duros, Sherrie Fries, Jack Giordano, Robert Gramolini, LeeAnne Ireland, Kathy Lowe, Heather Mack, C.J. Miles, Marla Myers, David O'Brien, Karen Orosz, Cathy Osaisai, Mariann Sampieri, Brandon Scaglione, Lynda Schuchert (remote), Heather Theobald, Maria Trieste, Jim Watson, Cindy Wickham, Tom Wilson, Tricia Woods, and Jacqueline Yearby.

**Welcome and Introduction:** Jennifer Duros and Lynda Schuchert (remote) opened the meeting followed by introductions.

**Mission Statement:** Read by Jennifer Duros.

**Review of Meeting minutes:** Tricia Woods reviewed the February minutes. The minutes were moved by Jim Watson and seconded by Cindy Wickham.

**Financial report:** Kathy provided the financial report noting a balance of \$2083.32, which is more than thought due to posters being subtracted twice. Posters were printed and are ready for distribution. The committee approved \$500.00 to go towards the Visions conference, April 29 – May 2, 2014.

### Order of new business:

- **Angie Griffin of Goodwill Rockledge Job Connection Center** provided information to the group regarding services.
  - o The Job Connection centers are funded through sales and donations in its retail stores. Job Centers are located in 6 counties throughout central Brevard. They offer job clubs which provide classes on the “soft skills” needed to get a job. In addition, they offer tools to help job seekers succeed such as computers, telephones, community job postings, copier, fax machines and a telephone message line called the “Hello Line.” The centers are also a hub for community resources such as Safelink and 2<sup>nd</sup> Harvest Food Bank. The Center in Rockledge is pleased to announce that it is now on the SCAT bus line which will provide the transportation for more individuals to access services.
  - o [www.gcflearnfree.org](http://www.gcflearnfree.org) is a free website utilized to help individuals learn as well as earn certificates needed for certain jobs.

- **Transition Task force**
  - Transition fairs were a success: 212 people attended and 122 participated in the survey.
  - Feedback obtained was positive and there was a request to hold one beachside next year
  - The next transition fair will be held in conjunction with the ESE Parent Connection at the School Board on October 24, 2014.
  - The task force would like to focus on reaching parents and staff at the elementary level, introducing them to APD and developing a checklist of “things for parents to do.”
- **Employment Task Force**
  - Donald Blair continues to work on getting a date for the Southern Mobile/Employment Fair. (Looking at the 1<sup>st</sup> or second week of April.)
  - If we are unable to set a date in the south for this time frame, then we will look at the North area at Searstown Mall in Titusville.

#### **Announcements**

- Brevard workforce is now called **CAREER SOURCE BREVARD**.
- If anyone is interested in hosting next year’s meetings, please contact Cindy Wickham.
- Kathy Lowe requested that Transition Activity Data forms be completed and emailed to her no later than April 15<sup>th</sup>. Kathy will be sending a reminder email with an attached form to everyone as a reminder.
- The Goodwill on Babcock is moving in May to I95 and 192. They will have a job center and a retail store at this site.

#### **Next Meeting**

- April 9, 2014: Host - Agency for Persons with Disabilities. Meeting location to be announced.