



Interagency Council of Brevard

Meeting Minutes

Date: March 13, 2013

Meeting held at: Goodwill Industries of Central Brevard, Rockledge, FL

Attendees: Randy Allen, Donald Blair, Jennifer Duros, Jack Giordano, Lori Goodwin, Robert Gramolini, Kathy Lowe, C.J. Miles, Cathy Osaisai, Lynda Schuchert, Jennifer Secor, Heather Theobald, Jim Watson, Cindy Wickham, Tricia Woods. Special guest: Ginny Gleason, BPS–Parent Involvement, Returning member–Larry Fowler, Space Coast CIL

Minutes taken by: Tricia Woods

Welcome and Introduction: Linda Schuchert and Heather Theobald

Reviewed last month's minutes: approved by Jim Watson and 2nd by Jennifer Duros

Order of new business:

- Kathy Lowe reviewed budget.
- Kathy Lowe provided a transition fair SURVEY summary. There were a total of 120 people signed in at all three fairs with 45 surveys completed. Great feedback was obtained. ECCI has now had 2 walkthroughs from contacts made at the fairs.
- Ginny Gleason of BPS-parent involvement provided the council with input on how to make our fairs more successful. Her recommendations are based on experience and they included:
 - o Only having 2 fairs next year, 1 at night and 1 in the day with an emphasis on elementary and middle schools as well. Feels it is imperative to spread the word early so that parents are made aware of the services available including med waiver.
 - o She has realized that sometimes when we send out information about our services, they are not always getting read or shared with everyone who may benefit from the information. So she recommends that we use ICB members and/or parents to help spread the word through personal meetings.
 - o We need to think about “BRANDING” our transition fairs. This means coming up with a special logo or saying that we use over and over when advertising our fairs. Not everyone knows what TRANSITION means so we need to look at the name.

- She recommends using EDLINE, press releases and utilize district communication staff to assist with getting the word out.
- She feels the beginning of the school year is best, when parents are eager and ready to get the new year started. Towards the end of the year, parents are worn out.
- She loved the feedback and how Kathy presented the survey results.
- She welcomed us to attend the ESE Fair on October 18th.

Task force break out sessions

- Employment committee taskforce report
 - We will be having an Employers Panel and open forum which is scheduled for May 8th starting at 9am. It will be held at the Brevard Work Force Palm Bay Career Center, 5275 Badcock St. NE, Palm Bay, FL. Tom already has 3 employers lined up with the hopes to have up to 6.
 - The career fair is currently being placed on hold. We originally were planning for May and we have just run out of time trying to establish a venue/funds. There is a \$500.00 waiver that can be obtained to help pay for needed costs but we do not have enough time to request this by May.
- Transition committee taskforce report:
 - The committee welcomed the invitation to attend the ESE parent meeting scheduled on October 18th from 9-12. Location TBA.
 - Felt that January/February time frame would be the best time to hold the 2 other transition fairs.
 - Please begin to “BRAND THE NAME” for our transition fairs. (based on Ginney’s recommendation). Send any ideas to Kathy Lowe to be voted on in upcoming meetings. Current IDEAS:
 - What is my child going to do at 18?
 - From Elementary to Employment
 - Journey and beyond
 - What’s your child’s Destiny?

Chamber Updates

- Heather Theobald provided the update and how to navigate the CB Chamber of Commerce business directory on line.
- Donald Blair, Easter Seals, informed everyone that he attended a Wednesday friend’s day and enjoyed networking (and the food.)
- If you attend any of the chamber meetings, please provide Heather with feedback so she can capture and save your experience for future reference.

Kathy Lowe Reviewed of Project 10 Winter Institute key points and provided everyone with a handout for review.

Announcements:

- Angie Griffin of Goodwill Industries, informed the council of the job connection Center. The center provides FREE services and tools to assist those seeking employment.
- March 15th from 10-2 there will be a Job Fair/Career EXPO at City of Melbourne Grant Street Community Center.
- March 18th, the Employment network of Central Florida will be holding an Employer Panel at Holmes Regional Medical Center Auditorium. Contact Maryjane Wysocki for more information.
- ECCI is holding an OPEN house on March 19th from 2-7pm in conjunction with the taste of Titusville in Searstown Mall.
- Friday, April 19th from 10-12, there will be an ESE Parent Connection meeting from 10-2 held at the School Board Building, Board Room. Contact Heather Theobald for more info.

Our next meeting will be hosted by Legalsheid on April 10th, 2013. It will be held at Brevard Workforce, 297 Barnes Blvd, Rockledge, FL.